



Most Common Plan Review Fails

Mary Ramirez
March 20, 2025 - PD&C All Staff Meeting

FLS Plan Reviews

- Missing Code Analysis
- Missing UL Listed Equipment Installation Instructions
- Missing Product Data that should accompany FA/FS Submittals including SFM Listing Sheets that accompany devices
- Missing Fire Alarm & Fire Protection Engineer's Stamp or "NICET Cert". Not required, but requested
- FM needs to evaluate all egress items per CBC, Chapter 10 - Means of Egress: i.e. stairs, hallways, corridors, ramps, etc.



B&S Plan Review

- Failure to indicate clear space requirements at doors
- Failure to submit all Energy Compliance Forms filled out and signed. These can be filled out on <https://energycodeace.com/> and must be included on plans for mechanical, electrical, roofing, building fenestration (windows/insulation) etc.
- Failure to provide updates in the revision box on plans and show deltas
- Failure to provide approved anchors and an ICC Evaluation Report or from another approved testing service.
- Failure to make corrections per comments and re-submitting without answering or addressing previous plan review comments.
- Failure to provide all structural stamps on stages for event planning.
- Failure to provide scope description on plans.



Initial Plan Review

- No plans received (Mostly Occurs on Outdoor/Special Event Submittals)
- Not indicating that Structural Review is required which causes delays in returning plans

Questions?

Mary Ramirez
Mary.Ramirez@ucr.edu
951.323.3864
pdc.ucr.edu

