

Documents Needed for Plan Review & Permit Approval

	Description of Work	Documents Required
1	Complete or partial demolition	Demo Plans, Structural Drawings, MEP
2	Building Additions, Alterations, Remodels and /or Tenant Improvements	Architectural, Structural, MEP, Geotechnical
3	Electrical, Mechanical, Plumbing or Building Additions or Alterations	Architectural, MEP
4	Security & Intrusion Alarms	MEP, Manufacturer Cut Sheets
5	Equipment Installation requiring more than one plug and cord	Electrical, Equipment Manufacturer Cut Sheets
6	Signage installation, modifications or removal	Architectural, Structural, Cut Sheets
7	Satellite Dish or Antenna Installations, modifications or removal on campus	Architectural, Structural, MEP, Cut Sheets
8	Activities involving Building or Roof structures	Structural, MEP for Roof
9	Landscaping & related Improvements or modifications, including drainage	Landscape Architect, Civil Engineer
10	Garden walls and Retaining Walls	Architect, Civil Engineer
11	Patios, decks & fences	Architectural, Structural
12	Awnings & Trellises	Architectural, Structural, Pre-Manufactured Plans
13	Any underground or Overhead Electrical, Plumbing and/or Mechanical work.	MEP, Manufactured Cut Sheets
14	Any activity that may Add or Modify ADA/Accessibility Requirements.	Architectural, Civil
15	Temporary Membrane Structures, Tents & Canopies	Architectural, Structural, Civil, MEP
16	System Furniture Installation	Dimensioned Floorplan, Manufactured Cut Sheets, Electrical
17	Grading and Excavation	Civil, Plumbing, Drainage Plans, CEQUA
18	Sustainability Projects-	Architectural, MEP, Manufactured Cut Sheets, CEQUA

